

# **EDWARD BYRNE MEMORIAL Local Law Application Solicitation 15PBJA-22-GG-00637-MUMU**

## **CFDA 16.738**

### **Background**

The Division of Public Safety Planning has limited funds available from the U. S. Department of Justice (DOJ) to support local law enforcement agencies and those jurisdictions that receive less than \$10,000.00 direct award from BJA. An application packet is attached. All applicants must complete and return the application no later than **Friday, September 29, 2023.**

Applications must include the following in the abstract: (1) Describe and document the problems facing the law enforcement agency and the need for assistance under this program; (2) identify the most important needs of the agency; (3) provide a budget summary; (4) provide a detailed budget narrative for all items in the budget; and (5) provide a Timeline of expenditures. **Incomplete applications will not be considered for funding.**

### **Eligibility**

Eligible applicants are limited to local law enforcement agencies and those jurisdictions that receive less than \$10,000.00 direct award from Bureau Justice Assistance, Department of Justice.

### **Program Purpose Areas**

The purpose of this funding is to provide units of general-purpose local government with the funds to underwrite projects to assist local law enforcement with the most pressing needs of the agency. These funds can be used for a wide variety of purposes including equipment, uniforms, and supplies. Funding is based on the amount of state allocation available for this funding category.

### **Targeted Areas**

Funds can be used in the following targeted areas:

- NIBRS Compliance – Records Management System, Equipment or Software.
- Law Enforcement Personnel Support (overtime) for full-time Officers only.
- Operating Expense: Class A police uniforms are fundable under this area. Polo shirts and tactical pants will not be funded.
- Procuring equipment, technology, and other material directly related to basic law enforcement functions. Examples include, lighting supplies, replacement radios and communication devices, etc.

## SPECIAL GRANT CONDITIONS

### Availability of Funds and Application Deadline

Funds are available after completing the attached application, returning it to DPSP and receiving an executed grant award document. All applicants are expected to complete and return the application no later than **Friday, September 29, 2023.**

The grant award period is from **November 1, 2023, to April 30, 2024.** All funds must be expended by the end of the contract period.

### Certifications and Assurances by the Chief Executive of the Applicant Government

A State or unit of local government that receives an award under the FY 2022 Byrne JAG Program will be required (by award condition) to obtain a properly executed certifications and assurances by the Chief Executive of the Applicant Government from any proposed subrecipient that is a unit of local government or a "public" institution of higher education (i.e., one that is owned, controlled, or directly funded by a State or unit of local government). The specific certification required from a unit of local government will differ from the specific certification required from a "public" institution of higher education. *(This form will be provided to your agency and must be signed by the Mayor or Board President)*

### Special Grant Conditions

- FY 2022 Byrne JAG – Certifications and Assurances by the Chief Executive of the Applicant Government
- This is a one-year grant award, except for equipment and commodities which will be for a six-month grant period. Once funds are expended, the grant will expire.
- If you are receiving assistance from any other federal agency, there can be no duplicate purchases from such funds. In other words, funds cannot be used from separate agencies to make the same purchase.
- Applications submitted for equipment must be for basic law enforcement equipment only.
- Local law agencies applying for JAG funds for body armor purchases must have a written "mandatory wear" policy in effect and submit a signed certification for your grant file. **Include a copy of the Policy & Certification with your application.**
- Ballistic-resistant and stab-resistant body armor purchased with JAG award funds may be purchased at any threat level, make or model, from any distributor or manufacturer, as long

as the body armor has been tested and found to comply with applicable National Institute of Justice ballistic or stab standards and is listed on the NIJ Compliant Body Armor Model List (<https://nij.gov/>). In addition, ballistic-resistant and stab-resistant body armor purchased must be American-made. The latest NIJ standard information can be found here: <https://nij.gov/topics/technology/body-armor/pages/safety-initiative.aspx>.

- Local law agencies applying for body worn camera equipment must have policies and procedures in place related to equipment usage, data storage, privacy, victims, access, disclosure, and training, etc. in effect and submit a signed certification for your grant file. **Include a copy of your Policy & Certification with the application.**
- Any law enforcement agency receiving direct or sub-awarded funding from this JAG award must submit quarterly accountability metrics data related to training that officers have received on the use of force, racial and ethnic bias, de-escalation of conflict, and constructive engagement with the public.
- Expenditures incurred prior to the actual project start date will not be approved. Supporting documentation must have valid and verifiable dates.
- **Handwritten applications or applications submitted by facsimile (FAX) will not be accepted.**

### **Non-Supplant Requirement**

Funds available under this program may not be used to supplant (replace) existing local funds. These funds must be used to supplement the level of funds from non-federal sources that would, in the absence of these funds, be made available for programs or activities funded under a similar program.

### **Monitoring**

Each successful sub-grantee will receive an on-site compliance monitoring visit or a desk review audit at least once during the grant period. Each successful sub-grantee must retain records, receipts, invoices, and other documents for review during the monitoring visit. Guidelines and/or procedures listed in the original application must be adhered to and deviations from those guidelines must have prior approval by the Division of Public Safety Planning.

### **Budget**

**The total 12-month budget allotted for the sub-grantee of this RFP will start at \$5,000.00 to \$7,000.00. Please be aware that the budget amount will vary depending on the number of applicants.**

## **Match Requirements**

**If you are requesting a match wavier, please provide an official request on letterhead with sufficient justification.**

Applicants are now required to have a Unique Entity Identifier (UEI) number which is assigned to an entity by SAM.gov. Please note that organizations must update or renew their UEI number at least once a year to maintain an active status. Please include a copy of your UEI number verifying an active status along with your application.

Organizations are required to register with the System for Award Management (SAM) using their DUNS number. Please note that applicants formerly used the Central Contractor Registration (CCR) database for this purpose. SAM is a government-wide registry for vendors doing business with the federal government which requires annual renewal. The SAM centralizes information about grant recipients and provides a central location for grant recipients to change organizational information.

## **Technical Assistance**

Technical assistance will be available through our office during the JAG application process. If assistance is needed, please contact the JAG Unit at 601-391-4895.

## **Application Submission Requirements**

One (1) original should be submitted on the official application form of the Office of Justice Programs, Division of Public Safety Planning no later than **Friday, September 29, 2023.**

### **Submit Applications to:**

**Attn: Sharon Nguyen, JAG Program Director  
Division of Public Safety Planning  
Office of Justice Programs  
152 Watford Parkway Drive  
Canton, MS 39046**

**\*If you have questions, please contact Sharon Nguyen at (601) 39-4887.  
Helpful recommendations in Writing a Fundable JAG Local Law Grant**

(All applications are graded on a point system, A through E is worth 85 points, A score of 70 or above is needed to be considered for funding.)

- A. Problem Statement should reflect at least one full page discussing the information provided below:
  - 1. Identified geographic area and population to be served.
  - 2. State in clear and concise terms the problem for which the project shall provide a needed solution.
  - 3. Provided quantified background data to support the degree or intensity of the problem.
  - 4. Identified gaps in current program. (If you have any current programs)
  
- B. Goals & Objectives should reflect at least one full page discussing the information provided below:
  - 1. Stated clear and concise measurable goals and objectives
  - 2. Objectives directly related to the Statement of the Problem
  - 3. Specified the projected impact of the project
  
- C. Project Implementation should reflect at least one full page discussing the information provided below:
  - 1. Described in narrative form the activities which will be performed.
  - 2. Listed the tasks or various individual activities which will be performed in the order in which they will occur
  - 3. Indicated the month in which it is anticipated the task will begin and end.
  - 4. Prepared Bar Task Timetable
  
- D. Sustainability plan should include a half page discussing the information provided below:
  - 1. Describe in detail plans for continuing the project if JAG funds are not available.
  - 2. Plan should involve a meaningful strategy to continue activities over time.
  
- E. Evaluation plan should include at a minimum a half page discussing the information provided below:
  - 1. This is an integral part of the grant and should be directly related to the objectives and project impact section of the grant.
  - 2. The evaluation plan should specify how the objectives will be measured and how accomplishment of activities will be documented and evaluated.