

**BOARD ON JAIL OFFICER
STANDARDS AND TRAINING**

**MINUTES
FOR THE MEETING OF
28 JUNE 2023**

The Table of Contents

Call to order	Page 1 of 2
Roll call - establish quorum	Page 1 of 2
Introduction of guests	Page 1 of 2
Review and approval of minutes	Page 2 of 2
Review, discuss proposed changes to policy; Final Vote to adopt	Page 2 of 2
New Business	Page 2 of 2
Certifications	Page 2 of 2
Director's Report	Page 2 of 2
Next Scheduled BJOST meeting	Page 2 of 2
Concluding Remarks & Adjournment.	Page 2 of 2

Exhibits

(Exhibits are kept on file and copies are available upon request.)

Exhibit One -	Recommended Officers for Certification	Appendix A
Exhibit Two -	Recommended Instructors for Certification	Appendix B

Minutes
Board on Jail Officer Standards and Training
Ridgeland, Mississippi
28 JUNE 2023

Call to Order

Chairman Saxton called the meeting to order at 10:01 a.m.

Roll Call, Introduction of New Board Members and Guests

Chairman Saxton conducted roll call and declared for the record that a quorum was present.

The following Board members, staff, advisors and guests were participants:

BJOST Members present:

Mr. Ronnie L. Bowen, Chief, Amory Police Department
Mr. Ford Hayman, Chief, Clinton Police Department
Mr. Martin Pace, Sheriff, Warren County
Mr. Danny Rigel, Sheriff, Lamar County
Ms. Missy Saxton, Exec Assistant, MS State Board for Community and Junior Colleges
Mr. Billy Sollie, Sheriff, Lauderdale County

BJOST Members not present:

Mr. Bill Newsom, Mississippi Association of Supervisors
Mr. Travis Patten, Sheriff, Adams County

BJOST Counsel present:

Mr. Pete Cajoleas, Special Assistant Attorney General

BJOST Staff Members present:

Robert Davis, Director, Standards & Training
Tim Brown, Program Specialist III, Standards & Training
Tonya Tucker, Program Specialist III, Standards & Training

Advisors and Visitors present:

None

Approval of Minutes

Chairman Saxton asked if there were any changes or additions to the minutes from the previous meeting.

Sheriff Sollie moved to adopt the minutes as submitted and Sheriff Rigel seconded the motion. The motion passed without opposition on a voice vote.

Old Business

Review, Discuss Proposed Changes to Policy; Vote with intent to Adopt

Changes to the Policy and Procedures manual were discussed. The first being the overhaul and realignment of the numbering system with the manual. This should facilitate an easier location of information within the manual. Enabling legislation and forms have also been removed from the manual as they can be found in other publications. Also a definitions chapter was added to the manual. Motion for final adoption of changes as stated made by Sheriff Pace and seconded by Chief Bowen. The motion passed without opposition on a voice vote.

New Business

Certification of Officers and Training Instructors

Tim Brown presented a list (**Exhibit One**) of 387 detention officers (387 adult certificates, 155 juvenile certificates) for certification. Brown also presented a list (**Exhibit Two**) of eighteen (18) instructors who have completed the application process and met the standards for instructor certification. Chief Bowen offered a motion to approve the list for certification and Chief Hayman seconded the motion. The motion passed without dissent.

The total number of detention officer certificates issued as of this date is 7068. There are 19 active training facilities. There are currently 35 active instructors.

Director's Report

Director Davis expressed appreciation for service and congratulations to Mr. Pete Cajoleas on his upcoming retirement. He also congratulated staff members, Tim Brown and Michael Nash, on their upcoming retirements effective July 1, 2023. Brown has served 29 years with Standards & Training while Nash has served for 23 years.

Next Scheduled BJOST meeting

The next BJOST Board meeting will be announced.

Concluding Remarks & Adjournment

Chairman Saxton observed the business of the Board was complete and entertained a motion for adjournment. Motion was provided by Sheriff Sollie and seconded by Sheriff Pace and passed without opposition. The meeting was adjourned at 10:24 a.m.

Respectfully submitted,



Director, Board on Law Enforcement Officer Standards and Training