

Division of Public Safety Planning
Office of Justice Programs
Coronavirus Emergency Supplemental Funding
Program Solicitation
2020-VD-BX-0664

CFDA 16.034

Overview

The Coronavirus Emergency Supplemental Funding (CESF) Program will provide funding to assist eligible states, local units of government, and tribes in preventing, preparing for, and responding to the coronavirus.

The Division of Public Safety Planning has limited funds available from the U. S. Department of Justice (DOJ) to support States and units of local government. An application packet is attached. All applicants must complete and return the application no later than **Monday, February 20, 2023.** **Incomplete applications will delay funding opportunities.**

Eligibility

Eligible applicants are limited to States, Non-Profits and units of local government that do not receive direct funding from the Department of Justice. All recipients and subrecipients (including any for profit organization) must forgo any profit or management fee.

Permissible uses of Funds

Funds awarded under the CESF Program must be utilized to prevent, prepare for, and respond to the coronavirus. Allowable projects and purchases include, but are not limited to, overtime, equipment (including law enforcement and medical personal protective equipment), hiring, supplies (such as gloves, masks, sanitizer), training, travel expenses (particularly related to the distribution of resources to the most impacted areas), and addressing the medical needs of inmates in state, local, and tribal prisons, jails, and detention centers.

Expenditures which require prior approval

If the recipient intends to purchase an individual item that costs \$500,000.00 or more, those items should be identified and thoroughly justified to the DPSP in order to receive written prior approval from the DOJ. Costs must be reasonable to receive approval from the Department.

Prohibition of supplanting

Funds may not be used to supplant state or local funds but must be used to increase the amounts of such funds that would, in the absence of federal funds, be made available.

SPECIAL GRANT CONDITIONS

Availability of Funds and Application Deadline

Funds are available after completing the attached application, returning it to DPSP and receiving an executed grant award document. All applicants are expected to complete and return the application no later than **Monday, February 20, 2023.**

The grant award period is from **February 1, 2023, to January 31, 2024.** Any and all funds must be expended by the end of the contract period.

Special Grant Conditions

- This is a one-year grant award, once funds are expended, the grant will expire.
- If you are receiving assistance from any other federal agency, there can be no duplicate purchases from such funds. In other words, funds cannot be used from separate agencies to make the same purchase.
- Applicants are now required to have a Unique Entity Identifier (UEI) number which is assigned to an entity by SAM.gov. Please note that organizations must update or renew their UEI number at least once a year to maintain an active status. Please include a copy of your UEI number verifying an active status along with your application.
- Organizations are required to register with the System for Award Management (SAM) using their DUNS number. Please note that applicants formerly used the Central Contractor Registration (CCR) database for this purpose. SAM is a government-wide registry for vendors doing business with the federal government which requires annual renewal. The SAM centralizes information about grant recipients and also provides a central location for grant recipients to change organizational information.
- Expenditures incurred prior to the actual project start date will not be approved. Supporting documentation must have valid and verifiable dates.
- **Handwritten applications or applications submitted by facsimile (FAX) will not be accepted.**

Monitoring

Each successful sub-grantee will receive an on-site compliance monitoring visit or a desk review audit at least once during the grant period. Each successful sub-grantee must retain records, receipts, invoices, and other documents for review during the monitoring visit. Guidelines and/or

procedures listed in the original application must be adhered to and deviations from those guidelines must have prior approval by the Division of Public Safety Planning.

Budget

The total 12-month budget allotted for the sub-grantees of this RFP is \$10,000.00 and up. No Match is required.

Technical Assistance

Technical assistance will be available through our office during the CESF application process. If assistance is needed, please contact the OJP at 601-391-4887.

Application Submission Requirements

One (1) original application should be submitted on the official application form of the Office of Justice Programs, Division of Public Safety Planning no later than **Monday, February 20, 2023.**

Submit Applications to:

**Attn: Sharon Nguyen, JAG Program Director
Division of Public Safety Planning
Office of Justice Programs
152 Watford Parkway
Canton, Mississippi 39046**

***If you have questions, please contact Sharon Nguyen at (601) 391-4887.**

Helpful recommendations in Writing a Fundable CESF Grant

(All applications are graded on a point system, A score of 70 or above is needed to be considered for funding.)

- A. Problem Statement should reflect at least one full page discussing the information provided below:
 - 1. Identified geographic area and population to be served.
 - 2. State in clear and concise terms the problem for which the project shall provide a needed solution.
 - 3. Provided quantified background data to support the degree or intensity of the problem.
 - 4. Identified gaps in current program. (Where applicable)

- B. Goals & Objectives should reflect at least one full page discussing the information provided below:
 - 1. Stated clear and concise measurable goals and objectives
 - 2. Objectives directly related to the Statement of the Problem
 - 3. Specified the projected impact of the project

- C. Project Implementation should reflect at least one full page discussing the information provided below:
 - 1. Described in narrative form the activities which will be performed.
 - 2. Listed the tasks or various individual activities which will be performed in the order in which they will occur
 - 3. Indicated the month in which it is anticipated the task will begin and end.
 - 4. Prepared Bar Task Timetable

- D. Sustainability plan should include a half page discussing the information provided below:
 - 1. Describe in detail plans for continuing the project if CESF funds are not available.
 - 2. Plan should involve a meaningful strategy to continue activities over time.

- E. Evaluation plan should include at a minimum a half page discussing the information provided below:
 - 1. This is an integral part of the grant and should be directly related to the objectives and project impact section of the grant.
 - 2. The evaluation plan should specify how the objectives will be measured and how accomplishment of activities will be documented and evaluated.