



POSITION ANNOUNCEMENT

Functional Title: Director of the Mississippi Driver Services Bureau
NON-STATE SERVICE POSITION

Salary Range \$88,00.00 - \$ 103,102.85

The Department of Public Safety (DPS) is seeking a Director of the Mississippi Driver Services Bureau. The Driver Services Bureau is a critical division under the umbrella of DPS and is responsible for issuance of all driver licenses (regular & commercial) while adhering to the requirements of the Real ID Act of 2005. In addition to issuance, the Driver Services Bureau is responsible for suspension and reinstatements of driving privileges. Finally, the Bureau processes the Individual Firearm and Enhanced Carry Permits.

Job Duties:

The Director of the Driver Services Bureau answers to the Deputy Commissioner of Operations and is responsible for the day-to-day management of the bureau. The Director is responsible for overseeing a diverse management team of professionals who maintain our main office in Canton, satellite offices across the state and an extensive back-office operation. The back-office operation is responsible for all activities surrounding the driver's privileges as it relates to suspension and reinstatement. The back-office operation also contains the Commercial Driver's License Help Desk, Central Print and Firearms Permit Department. In addition, the Director of Driver Services will have an active role in preparing and maintaining budgets. He/she will identify deficiencies within the bureau and provide plans on how to increase efficiencies. The Director will be an active participant in the agency's leadership team and may be called upon for public speaking engagements.

Experience and Educational Requirements:

Requires a minimum of 60 semester hours of college and 10 years of experience in State, Local Government, or business industry with at least 5 years of experience in organizing, structuring, coordinating and/or related supervisory experience. A bachelor's or master's degree is preferred.

Application Instructions:

Please apply by sending your resume to recruitment@dps.ms.gov with **Director of Driver Services** in the subject line.

The deadline for application submission is February 6 by the close of business.

DPS is an Equal Opportunity Employer