



MISSISSIPPI

PEACE OFFICER STANDARDS & TRAINING

DETENTION OFFICER REIMBURSEMENT WORKSHEET

The information requested within this form is required before reimbursement can be processed for any and all courses attended. You must provide proof of successful completion (i.e., course certificate, course roster).

Warning: MCA § 97-7-10 "Fraudulent Statements and Representations" provides for severe penalties for misrepresentations or fraudulent statements to a Board. This statute authorizes a fine of up to ten thousand dollars (\$10,000) and a jail sentence of up to five (5) years. Further, the BJOST Board is authorized through MCA § 45-4-9 (5) (b) to cancel and recall any certificate obtained through misrepresentation.

Student's Department	Name of Student	Social Security Number
Course Location	Course Dates	Course Tuition
circle one - mo, bi-wk, wk, hr		
Salary Rate	Cost of Lodging	Cost of Meals

Please attach copies of all corresponding documentation for expenses submitted (i.e. - hotel receipts, meal receipts, etc.). **All allowable travel expenses will be computed by the staff using existing Department of Finance and Administration guidelines.**

I, the undersigned, do hereby swear or affirm that there are no willful misrepresentations, omissions or falsifications in the statements and answers to questions within this document, and that all statements and answers are true and correct to the best of my knowledge and belief.

Must be signed by the Agency Head or Authorized Signee

Month / Day / Year